

Welcome to



House Manual

The Ten Woods of Tenwood Lodge

We knew we wanted to name this unusual house something special. Since we love wood, we decided to put as many different kinds of locally available wood into the house as possible. Months later we were talking about golf and a 9 wood club and got to joking about calling the house “9 wood” if we had nine wood varieties. We started counting and came up with 10 different kinds, so it became Tenwood (no “s”) Lodge. Not all of it is locally milled, and virtually none of it came from our land (except the maple sapling handrails and the funky dishrag holder by the sink).

- 1) **Pine**: most obvious and prevalent, this soft wood is in the chunky stair steps, in the knotty pine ceilings, the second floor of the Bunkhouse and trims all the door and window frames.
- 2) **Hemlock**: this beefy softwood is found in the exposed ceiling beams in the dining room and the Bunkhouse.
- 3) **Maple**: the hand rails for each of the 3 stairwells were harvested by Russ from the hillside, the bark was (mostly) stripped and they were installed while green and dripping sap so they did not bend. Spalted Maple (aka wormy Maple) is also our prettiest flooring in the house--found in the Pasture Room. Maple “bleeds” beautifully when injured by insects or other wounds.
- 4) **Hickory**: this high-character, super hardwood is used for flooring in the Trophy and Dining Rooms as well as the Turret Room. We installed it in variable widths.
- 5) **Birch**: commonly found on commercial doors, this even grained wood is found in the Master Bedroom
- 6) **Black Locust**: Harvested and milled in nearby Newfield, this tough wood is used for the exterior decking as it is known to have a long life without rotting. We’re not thrilled with the milling job on some of these decks, though.
- 7) **Cherry**: we chose high character (with more color fluctuations) with its gorgeous dark wood and light variations and put it in the Family Room.
- 8) **Ash**: found on the second floor den floor is probably the hardest wood inside the house, we have a lot of it on our hillside, currently susceptible to the invasive Ash Bore Beetle, which is likely to kill all of this lovely species.
- 9) **Oak**: the cabinets in the second floor bathroom, as well as the painted over cabinets in our recycled kitchen are oak.
- 10) **Fir**: a structural soft wood, fir is hidden in our walls, supporting the whole house.

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Tenwood Lodge Top Highlights:

Wifi Password: Welcome! (on the “Tenwood” network)

Recycling: We recycle a LOT in our County. Metal, glass, paper and only certain plastics (On the top of the recycling can in the kitchen it lists the plastic numbers (1, 2, 5) that qualify). Once filled, these can go down in the basement into the properly labeled blue square can

Garbage: Garbage goes into the round cans in the basement. If all 3 fill in a rare instance, let us know and we can give attention to it!

5 Cent deposits: go into a separate recycling area in the special can at the bottom of the basement stairs- clearly labeled. Put GLASS beer/other deposit bottles in boxes.

Left over food scraps: We compost!!! Outside the kitchen door towards the grill is a 5 gallon bucket. Put food scraps, vegetables, egg shells, coffee grinds, If it's filling up let us know and we'll swap it out!

***Don't throw unused, unwanted food at the end of your trip into the garbage. Please just leave in the fridge, freezer, or non perishables, on the island. We'll help it find a home, compost it, or throw it out. Thanks!

Fire pit: Your whole house rental comes with a complimentary square of firepit wood- it's in the rectangular rack on the lawn near the firepit. Extra square sections are \$25 extra. Please do not take from the round piles! Those are for winter heating. Thanks!

Mini splits: Each bedroom and the Great Room have an Air Source heating and cooling unit. There is a remote in each room to regulate the temperature. If one remote for one room is on cool and another remote for another room is on heat, neither will work. A "--" will appear instead of digits for temperature on the wall unit if this is a problem. You need to locate which room's remote is set wrongly. ***setting them on "auto" can cause problems as well because one room could call for heating while another for cooling. We set them all for "cooling" or all for "heating". Also note: Except in the Bunkhouse, air source units are secondary heating sources. Their primary role is for cooling. At all times, please be sure to keep them OFF if you want any windows in the room open.

Roku TV: It allows you to use your own accounts to join Netflix, Hulu and all the other features of this wifi connected TV. There are free features that you can enjoy. You can also hook up your laptop and play through it as well. Enjoy!

House Rules and Guest Expectations:

- We hope you will have a fantastic memorable time during your special event/ reunion/vacation, but we expect you to treat our guest retreat home with the same care and love as we do. We provide these suggestions to prevent loss of your excessive cleaning/damage deposit.
- No smoking except outside, 50 ft or more from the house, collecting waste.
- Parties with others who are not guests **need to be negotiated in advance** (we love to celebrate and there are lots of reasons to do so in Ithaca, we are happy to help you plan a fun, relaxed event). This applies particularly to Tenwood's use for family reunions, commencements or wedding lodging. We are quite open to low-key BBQ gatherings, welcome/rehearsal dinners, graduation group photo ops with friends or farewell luncheons with limited numbers of outside guests.
- Fireworks are NOT legal in New York State and are not acceptable at Tenwood Lodge.
- **We do not rent Tenwood for drunken parties to take place.** That being said, we are happy to recommend local liquor stores, wineries, breweries and distilleries.
- We have lots of special items, wooden features, furniture, doors and floors (don't put damp or wet items there, we have provided towel racks in each bedroom (most of them in the closets), in the bathrooms, a clothesline, and a washer/dryer also), please ensure all guests are careful.
- Please refrain from touching the taxidermy mounts, but do enjoy looking at them.
- This is country living, we have screens on half our windows. The others we keep shut and look through the glass. Only open screened windows to prevent gnats, etc. from becoming your uninvited guests.
- Picking the veggies in the garden is our job, we may share it with you and teach kids a bit about gardening if asked. Please, no children in the garden without our permission, plants damage easily.
- Parents are responsible to protect their children around windows, the pond, any bonfires, woodstoves in winter and farm equipment. The Basement (except for trash/recycling removal), Barn and Sugar house are off-limits but we may give tours of Sugar House (Maple Syrup) upon request.
- One or more members of our family will likely be living onsite doing maintenance, gardening, etc. We will try to give you space while being here to help in any way.
- Please make LOTS of happy noises, even late, just enjoy each other and take care of the house.
- No use of firearms, firearms, ATV's and no illegal substances, please.
- While cannabis seems to be legal now, we request that you limit all forms of it to being used outside. The smell lingers, is bothersome to future guests and the owners and may require an extra cleaning charge.

Tenwood's Purpose: Making Treasured Memories

We want you to have a wonderful time connecting with each other and with nature!

We built our retreat home with our family in mind, hoping to build connections through relaxation, recreation, the beautiful location and meals together. We share it because we are in the empty nest phase of our family and our family can't come often. We appreciate your help in making it achieve its purpose by enjoying it with your friends and families (we also thank you for helping us pay the taxes!).

Make lots of happy noise together. Even if we are on the property, don't worry, just take care of the house and enjoy each other!

When we turn the house over to you, we recognize that there are a lot of questions that we wish we could be there to answer in person to make your stay more simple. Things that we do without thinking are unfamiliar to our guests and we encourage you to ask ANYTHING for you need help with.

Kim's cell - 718-757-9762

Russ's cell - 718-757-9624

Hopefully this Manual will help you before you even need to look for something.

Kitchen

Dishwashing - liquid soap is in the steel spout in the left corner of the sink. Lots of people miss this!

Dishwasher - Liquid or powder dishwasher detergent are under the sink. It is not necessary to fill the receptacle more than 50% full due to our soft water. Push button on left to turn off the blinking light if it bothers you when the dishwasher is not in use.

Rangetop - Burners are huge, hot, professional burners for large pots and will burn pots and handles if you are not careful. If you are used to natural gas in a typical urban setting, *this is LP gas which burns HOTTER than natural gas and will BURN THINGS FASTER*. The griddle should have a small amount of oil or butter added when pre-heating. Please don't use soap on the griddle, as it cools, use a tan washcloth (in a drawer with towels and red dishrags), water and a spatula to clean it.

Range Hood Blower - MUST BE ON whenever using the range for anything, to remove gases, heat, smoke and fine droplets of grease. **Keep a screened window open for ventilation.** There are several levels from 300 to 1200 cfm, please turn it up if using more than 1 burner.

Tea Kettle - the cordless electric tea kettle is the best choice for heating tea water. Enjoy the complimentary tea collection in the cabinet above it.

Griddle- While preheating, remember to keep the overhead fan ON. Griddle is awesome for pancakes and french toast, no hotspots! Bacon is better done on the gas grill or oven while carefully monitored in a deep roasting pan (use range's fan across room to vent the oven also)

Other Kitchen Items

Slow Cookers and Rice Maker located under the toaster and tea cabinet.

Blender - Ninja has the large pitcher container as well as 2 single serve bottles with 1 blade set (in carousel cabinet below the Ninja)

Cuisinart - Chopping blade, dough blade, slicer, grater in separate container in carousel or below cooking spatulas.

KitchenAid mixer - wire whip, paddle, dough hook

Waffle makers - spray lightly with "Pam"-like spray before use

Tortilla Maker -nice tool, ask for tips :-)

Safety and First Aid Kit, etc.

- Fire Extinguishers are located in the kitchen and at the top and bottom of the bunkhouse steps (second floor)
- Carbon Monoxide and Smoke Detectors are hard-wired into our electrical system. Batteries get replaced in the Spring.
- Escape routes for each bedroom are on the back of each door.
- There is a fire escape ladder in the Turret Room, be sure not to panic and to attach it carefully if it is ever needed.
- Band Aids, larger gauze pads/tape, triple antibiotic ointment, various over-the-counter medications (Allergy-Benadryl, Ibuprofen, etc) are in the small cabinet in the powder room next to the Laundry Closet. (Also some are in the Bunkhouse Closet - second floor).
- Other extra items are in the dining room cabinet drawer under the wine glasses.

Emergency Medical Information:

Nearest Hospital/ER:

Cayuga Medical Center 101 Dates Drive, Ithaca, NY 14850
west side of lake from downtown Ithaca on Rte 96 N toward Trumansburg
607-274-4011 about 12.5 miles from Tenwood (22 minutes, traffic dependent)

Our preferred hospital:

Guthrie's Robert Packer Hospital
1 Guthrie Square, Sayre, PA 18840
570-888-6666 about 31 miles (47 minutes, traffic dependant)

Urgent care:

Well Now Urgent Care 8am-8pm 7 days/week
(our preference-closest: 9 miles/15 min)
740 S Meadow St, **(Near Staples) 607-319-4563**

Cayuga Immediate Care 10 miles, 17 min(connected with Cayuga Medical Center)
9am-7pm weekdays, 8am-6pm weekends
Enter near Aldi on 3rd St.
401 Cayuga Park Ln, Ithaca, NY 14850
607-319-5900

Technology & Wifi

Internet-

Wifi network is: Tenwood Password is: Welcome!

Our family tries to “unplug” when we are here...so this may be different from your norm. We have unlimited internet delivered by fiber optic cable.

Television-We have a ROKU TV, but no network or cable TV.

Cell Service

A Verizon cell tower is up on top of our ridge,
AT&T seems to work well for guests, although we are not familiar with their service.

Clock radios

Are in each room

Directions for setting them should be in each bedside table.

Amazon Smart Speaker and Sub woofer

You may know more about Alexa than we do. Just say Alexa and ask her to do something.

***Please don't change the Alexa settings other than to unplug or push the no sound icon - Thanks!

Utilities

Hot Water Delay

The tankless on-demand hot water heater uses less fossil fuel, but may take a couple of minutes to produce unlimited hot water so keep it running until you get the hot water that you need.

Air-conditioning/Heating Units - New in 2019, we have air-source heating and cooling units (mini-splits) in each of the 6 bedrooms and the Great Room. Each bedroom has a remote next to the conventional thermostat, except the Bunkhouse where they are near each door. Please keep the remotes in the room holder and out of the hands of kids. Error codes will show as 2 hyphens and the units may not work if different remotes get set to different modes, **keep all 7 remotes on either cooling or heating, not auto to prevent this issue**. Please be sure to have the remotes to OFF if you choose to open the windows. We find 68-74 works well for cooling for us, please leave the temperature at 75 at check-out in the summer time.

Avoiding AC On Hot Days (optional) - Each room has at least 2 windows with screens in them. Only open the screened windows, but once the temperature outside is lower than in the house, do open them up--just be sure the mini-split remotes are all OFF. If it is expected to be a scorcher of a day, it helps to tightly shut the windows first thing in the morning and put the shades down. Ceiling fans will help keep you comfortable and minimize the load on the AC.

Water Cooling - Go to the wonderful state parks in the afternoon to enjoy the cold creek-fed waterfalls with their natural swimming pools at Robert Treman State Park or Buttermilk Falls State Park, or bring a lunch and lounge lakeside at Taughannock Falls State Park -- don't forget to swim out to the dock in the cool lake.

Heating and Cooling Seasons

We've got too many choices, don't we? In general, enjoy, but we suggest not exceeding 72 on the thermostats for heating season or less than 74 for cooling season.

Mini-split wall units with white remotes in 6 bedrooms and trophy room are excellent for heat during the shoulder seasons (late summer/spring and fall/ early/late winter). This heating/cooling is powered by our renewable clean solar power.

The radiant floor units on the first floor and the second floor Lodge bathroom are great, but use fossil fuels. We like them for when we are present in the home as a supplement to the woodstoves. There is a lag time of about 30 minutes from the time you turn up the thermostat until you feel the warmth begin in the floors (longer in the Bunkhouse). We keep it at 66 at night and boost it to 68 in the morning.

Wood stoves are in the Trophy Room and Bunkhouse first floors. Renewable wood gives radiant heat, lovely ambiance and are a great choice on super cold days. Be sure you have been instructed in and understand how to control them to prevent dangerous creosote buildup with proper burning temperatures. This method often overheats the trophy room and the second floor den to 80, but that goes with the territory. Enjoy, keep the other doors open to let the heat migrate by convection.

Wood stoves

1. Please DO NOT use the indoor woodstoves unless you have received instruction by Kim or Russ or at the least discussed the operation with them.
2. IMPORTANT-monitor the flue thermometer and burn it in the optimal range (middle)-not too hot or too cool. This can quickly escalate if you add a lot of fuel at once-take care.
3. We are happy to start the stove for you if we are here-(it isn't that easy-our experience may prevent smoke and soot problems, please ask!)
4. Air intake is different for each stove:
 - Trophy room: lever is a vertical flat piece next to the left leg of stove as you look at it. Pushing lever LEFT will open it to let more air in so it will burn hotter and faster, RIGHT is more closed (slows it down)
 - Bunkhouse and Barn- knob on metal rods in center beneath door, push IN lets more air IN to make it hotter, pull OUT keeps air OUT (slows it down)

Country Living: Firepits, Windows, Screens and Insects

Fire Pit - The outdoor fire pit is expected to be used for mellow fires and smores. 3-5 logs at a time is plenty. Do not burn anything other than wood and do not move the fire pit, one brown spot on the lawn is plenty. We have a wood rack with 4 sections (your first section is complimentary, after that each section is \$25) Please don't burn the wood from the round piles--it is our high BTU wood for winter heat. Ask for more if needed.

FLY SEASON-begins in May or before. This is country living and there are some insects that you may see. You will have fewer in the home with you if you follow these principles. Not all windows have screens -the view is better without them - PLEASE only open screened windows (exception: if escorting a bug/fly to leave!)

GNATS- are tiny, non-biting, but annoying bugs that are drawn to light. They are night nuisances. If room lights are on and the screened windows are open at night, the screen gets frosted with them. Be careful with windows and doors, avoiding entering a door at night if the light next to it is on. We find leaving the dining room light out and entering by the south deck or front door is good. If coming in the bunkhouse door definitely keep both interior and exterior lights near the door OFF.

LADYBUGS - and CLUSTER FLIES are oddly normal for all dwellings around here, particularly in spring and fall. We vacuum them as much as we can, in colder weather they congregate near the warm windows (south facing). If you use a fly swatter and smash them on the walls or windows, please get some damp tissue and wipe up the remains before it becomes permanently cemented there, things like this may bring deductions to your deposit. A simpler method is to shoo them out a non-screened window if they are near one.

Ithaca is Green: (As)sorted Waste

Ithaca is Green, recycling is mandatory, compost and redeeming are optional

Please rinse all cans/bottles/containers/messy foil prior to recycling them.

Redeemable items (cans/bottles/bottled water with NY redeem printed on them) glass goes into boxes in the basement or cans/plastic into a trash can labeled for it. Juices and hard cider containers are NOT redeemable, please recycle them.

Trash and Recycling - 2 cans are in the kitchen (one has recycling symbol). Smaller wastebaskets in each bedroom and bathroom.

Recycling is all combined: Paper/cardboard/all plastics with recycle symbol/jars and bottles/cans/foil may be commingled in one bin.

Compost may be collected with a bowl and placed out in a container near the kitchen or dumped in the main compost heap in the woods, if you choose (we recommend doing this during full daylight). Vegetable scraps, non-meat scraps, coffee/filters/biodegradable tea bags are all ok. It is ok if you don't want to do this on your vacation, no judgement from us—but some find it to be a nice earthy thing to do. Leaving compost in the kitchen between meals will attract gnats and fruitflies.

Replacement trash bags are under the kitchen sink. For small waste baskets we reuse plastic shopping bags, also under the kitchen sink and perhaps the 2nd floor bathroom sink.

Place full trash and recycling bags in designated receptacles at the foot of **basement steps.** (PLEASE carry the whole can down and back to prevent leaks in the house) For recycling, please make sure it doesn't get mixed with the trash.

Towels and Robes

Please do not use bath towels or robes outside or take them to the lakes or waterfalls. There is a whole bin of beach towels for your use located on the landing on the way down to the basement.

Likewise, there are several afghan and velour “snuggle” blankets in the Trophy Room in a basket and on a shelf, they are for INDOOR use only.

There is a set of bath towels for each person placed in each bedroom to keep them from getting mixed up or lost in the bathroom. Some bedrooms have towel racks on the inside of the closet doors so you can air dry them.

There is one spa robe for each bedroom for relaxing in or for traveling to/from the shower. If you use it at all please leave it with towels or leave it on the floor (if dry) so we know to launder it.

Prevent stains and bleaching: Those using peroxide skin treatments should use white colored towels to avoid bleaching our colored towels. White towels are in the closet opposite the first floor powder room. Help yourself to disposable makeup remover sheets or darker washcloths for removing makeup (may be in the second floor bathroom cabinet).

Additional towels and bathmats are in the oak cabinet on the second floor at the top of the stairs. Remember: please keep our nice bath towels in Tenwood Lodge. There is a whole bin of great beach towels for lake and waterfall use, it is often on the landing to the basement, please ask if you can't find it!

Lights and Night Lights

Touch Lamps

We have 5 touch lamps that have 3 levels. The one in the front hall functions well as a nightlight if kept on low. The other 4 are in Turret, Pasture and Family rooms.

Exterior Lights

The Front Entry has a motion detecting exterior light. Keep the light switch ON for this to work.

The Parking area light switch is located to the right of the rangetop and we try to leave it on for our guests. It comes on at dark and remains on all night so its not too dark outside. For better star gazing, you may wish to turn it off.

Porch and other exterior lights are best kept off if you are using the doors next to them during buggy evenings.

Interior Lights

The Dining Room has 1 switch, near the front door, left of the cabinet.

Kitchen lights are near the coffee pot and near the door by the pantry cabinet. Island and breakfast table lights are to the left of the bow window. Sink light is to right of the sink.

Room Specific Details

All Bedroom and Bathroom Shades

Bedroom and Bathroom shades are top-down, bottom up light-filtering shades. If screened windows are open, please keep the shades open to keep them from getting dirty. If you want more privacy with the windows open, try to keep part of the shade open to minimize blowing and banging of shade.

Turret Room

We leave the stairway light on as a night light and pull the center chain on the ceiling fan to turn off the main light

On hot days, be sure to close all the windows and shades early in the AM to keep out the sun.

If rain is even suspected, be sure that North (behind bed) and South (longest) windows are shut when you leave the room for the day. Several small side windows can generally be left half-open with no problems. It rains like crazy at times and if it comes in permanent damage to the wood floor may happen.

Master Bedroom

The door to the outside has internal blinds in the top half of it. There are 2 slides to open and then control the tilt of the internal blinds. Use care to make the blinds level BEFORE OPENING them.

Pasture Room (Horse) and Family Room (Orange)

Square Awning windows may be left open for ventilation during gentle rainstorms. If there is any possibility of rain, be sure to fully close all casement windows if leaving the house.

The Pasture Room will be cooler if shades are completely closed during hot afternoon days due to its southwest exposure.

Art, Taxidermy and Botany



“Kairos” by Ithaca prophetic artist Ray Crognale (see Raymond Crognale on Instagram: August 4, 2022) Ray says of this picture: *“This painting is prophetically saying that it’s time, an opportune time, a strategic time for transformational Hope to be released. It’s also saying that God is in time and out of time and the eternal I AM God is releasing a new growth even from a metaphorically dead tree.”*

This painting (as well as the Hallelujah print in the kitchen) was done by our dear friend Ray who, along with his wife Gretchen, enjoys gatherings at Tenwood.. He is quite talented and creative. This original has complex themes that include: Kairos- the Greek word for "seasons". There are seasons of life, and seasons for this world that we live in. The clock of Time is depicted as well as the key to the Kingdom of God. The sprout from the root is from Job 14:7-9 "At least there is hope for a tree: If it is cut down, it will sprout again, and its new shoots will not fail..." The butterfly symbolizes new life in God's redemption through Jesus on the cross. This a painting of hope, redemption, and a serious reminder of living in the season that we are in.

By the way, can you find Ray in the Hallelujah print?!! He's got himself there- so funny

We consider **Taxidermy** (mounting the skins of game animals to make them appear lifelike) to be an art in itself. Much of the taxidermy was done by our dear friend Howard Leipham, who enjoyed this creative work for several decades before retiring around 2016. Howard did all the mounts except the half deer, moose and bear. When Howard retired Russ purchased the ruffed grouse, woodcock, squirrels, chipmunks, fish (except the largemouth bass that Russ caught as a 12 year old), blowfish, pheasant, weasel, and ducks from his display collection. The animals are here to enjoy the beauty of God's creation that is in this area (except for the tropical blowfish). We're happy that even many vegans have appreciated these mounts. Enjoy the beauty of the wildlife!

The Elk European mount above the wood stove in the Lodge came from the church we attended in Elmhurst Queens after they purchased the largest Elks Club building in the US. Russ served as building manager to this building for 2 years during transition as the Elks moved out after the purchase. They had many elk mounts and took the 2 or 3 largest, but left behind others. Russ

brought one of the largest mounts here. It was falling apart with cracks in the skin, so we took the antlers from that mount and made this European mount from it. Antlers like this should not end up in a dumpster!

As a retired agricultural and biology teacher, Russ loved to bring in these lifelike animals to his city students in Queens and Brooklyn who rarely had the chance to see such creatures at all, even in a zoo, much less up close. Thanks for teaching your children "museum manners" - look but don't touch - while they are visiting Tenwood Lodge.

All the deer, the bear, a few birds and one fish were harvested by Russ. Each mount brings him joy remembering times hunting with friends and the excitement of harvesting a fine specimen. The Moose, however, has a hidden story we'll never know. After Russ's largest deer looked like a mouse below the large windows, the moose was purchased on Ebay from someone who found him at an estate sale--isn't he magnificent?

A Botany Treasure - The Survivor Tree clone:

When the Twin Towers came down on 9-11-2001 they crushed everything below, including street trees. As smoldering rubble was being removed they found a single tree that was badly crushed and its leaves all gone, but sprouting new leaves. Rescuers were inspired and called this the "Survivor Tree". It was dug up, rehabbed in the Bronx at a City nursery in Van Cortlandt Park, and replanted at the Freedom Tower with a plaque. The fruit from it is harvested every fall and taken to John Bowne HS in Flushing, Queens where they are propagated and grown out in their Survivor Tree nursery. These trees are offered to 911 memorials all across New York, the United States, and even the world! Two trees are at Federal buildings memorializing the 2 FBI agents lost on 911, at Camp David, in France, and even in Hiroshima Japan! Unfortunately, the species of this tree is not the best, a Bradford Pear. It is considered an invasive species and is no longer used by NYC Parks and despised by many botanists.

While teaching in NYC as an Ag Educator Russ worked his final 4 years before retirement at John Bowne and cared for these trees. In cooperation with the Bartlett Tree Company that provided a misting table and cuttings from the Survivor Tree, he was able to clone the tree.

The only surviving clone is planted right in front of the parking lot (between your cars and the field). Fearing it would get mixed up with the trees planted from seeds, Russ brought this clone here to grow it out. Should the Survivor Tree at Ground Zero die, it's possible that the Bartlett Tree Company will come get this tree to replace it.

Tenwood's Large Group Suggestions

(primary renter should share with the guests to make sure you get your full deposit back)

These details are considered common sense by 95% of our renters, but read closely.

Over the past 7 seasons we've been delighted to host people at Tenwood Lodge who have made wonderful memories here during family reunions, college commencements, landmark birthdays, bridal showers, girl getaways, bachelor weekends, wedding groups, and college and friend reunions. Please note: we very clearly have stated that we no longer allow bachelor parties due to excessive drinking and not taking care of our special home.

While everyone we've hosted has been very appreciative and sought to care for the property, about 5% of them have left the property in the situation that we've had to do hours of excessive (beyond the normal) cleaning. Therefore, although normal cleaning is part of the regular cleaning fee (you are on vacation, not here to make the house look perfect when you leave!) we are making clear here as we did in the rental agreement that the damage deposit is really an **excessive cleaning**/damage deposit. Any time spent beyond the normal amount of cleaning time will be deducted at the rate of \$30/hour from the deposit.

These are extra hints that apparently are not common sense to all our guests. We share them for your benefit to care for the house (beyond the "when it's all over in the house manual")

How to prevent excessive cleaning and damage deductions:

1. We encourage people to follow a "shoes off" policy inside, bring slippers if you like. But this is up to you, many people just like their shoes-please be careful of wet shoes though, and tracking grass and soil in. Clean socks are appreciated over bare feet. Towels to keep wet shoes on in the entry hall are available.
2. Avoid eating or drinking beverages other than water in the bedrooms and living areas, keep food in the dining area, kitchen and outside. Wipe up spills when they happen or it gets tracked elsewhere.
3. TenWOOD Lodge has lots of wood, 10 different types in the building and more in the furniture. Wet towels and beverages will damage our furniture and floors if left there. Towel racks are in most of the rooms, an extra one is on the first floor in Bunkhouse.
4. Beware of letting flies and mosquitoes in the house. Open ONLY THE SCREENED windows! At night, turn off some of the indoor lights by the door you will be entering to decrease the insects' desire to follow you in.
5. Ithaca is VERY environmentally oriented and has strict trash and recycling policies. Trash can be expensive to dispose of, but it is also more of a local mindset of caring for the earth. You are on vacation and we don't want you to stress out or work too hard on

this, but if you are aware of the guidelines below, it is simple to do- if all guests are informed of this.

6. Rinse off food and recycle all containers, recyclables can be mixed/co-mingled: paper, glass jars/bottles, metal and plastic, **EXCEPT please separate the NY DEPOSIT** items (cans/plastic and glass beverage bottles) from recycling. Glass deposit bottles should be kept in the crates/boxes/6-packs found to prevent glass breakage (and bloodshed!)
7. If you have a large group of beer drinkers, a keg may simplify things tremendously. We have a large plastic tub which works well on the northeast and east porches and recyclable solo-type cups can be marked with names using our sharpie markers.
8. We can provide a 5 gallon bucket for those who are interested in composting vegetable scraps and food leftovers (but not proteins like meat/eggs/cheese/bones, etc). We keep it on the side porch and add to it until it's time to dump it. No judgement if you don't use it. (lately we've had "critters" getting into this so let's talk if you want to do this!)
9. Please don't wash fats, oils or grease from cooking down the kitchen drain! They can be left in the frig in marked yogurt containers and we will be sure they make it to the Tompkins County Solid Waste and Recycling Center where they are made into biofuel!
10. Coolers should be left on the porches to avoid indoor water damage from leaks and spills. All porches to the north (towards the driveway/orchard) are good choices to avoid sun's heat.
11. Time around the firepit is very special for some of our guests, but we discourage large fires in our little pit to protect our lawn. The wood that is in the round piles is for winter heating only, please leave it to season for that purpose. We provide an allotment of wood for each 3 day segment of a stay, beyond that, each additional amount will be \$25/portion. Because of invasive pests, it is against the law to transport non-kiln dried firewood from over 50 miles, so please don't bring wood from your home if you live outside the region.
12. The linens and towels are for your use, but using too many will incur more cleaning charges. Ask if you don't understand what sizes the bedding is. We have a system.
13. **Sleep between the sheets**, pull the bedspread back, do sleep on top of the bedspreads and comforters, less wear and tear and staining (less chance of losing part of your deposit).
14. We have lots of beach towels and a couple of lawn blankets for picnics here or at the parks. Please ask if you don't find them, keep the bath towels in the house, thanks!
15. Please refrain from putting on **cologne** in the house. It would be appreciated that if you do have it on, take a good soapy shower. Oddly enough, it's been the guys with the cologne that end up lying on top of the comforters, and our normal wash, even with extra soap, etc. just doesn't do the trick--it takes SEVERAL trips in the washer to remove the scent-and many guests are allergic.
16. If something gets seriously stained please let us know. We are great at removing many stains if we treat it ourselves before washing, if you try to treat it, it may not work so well. If something gets damaged, also let us know, It is much easier to know ahead of time than if we find it.